

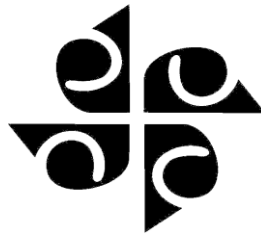
Request for Proposal (RFP)

For Selection of Vendor For

RISK BASED INTERNAL AUDIT SOFTWARE

For

The Akola Janata Commercial Co-operative Bank Ltd., Akola
(Multistate Scheduled Bank)



**Head Office,
“Janvaibhav”,
Old Cotton Market,
Akola – 444001**

Tender Reference No. : AJCCB/IT/2022-23/RBIA

Date : 21.12.2022

The information provided by the bidders in response to this Request For Proposal (RFP) will become the property of The Akola Janata Commercial Co-operative Bank Ltd., Akola and will not be returned. The Bank reserves the right to amend, rescind or reissue this RFP and such amendments will be binding upon the Bidders. The Bank also reserves its right to accept or reject any or all responses to this RFP without assigning any reason whatsoever. This document is prepared by The Akola Janata Commercial Co-operative Bank Ltd., Akola for Selection of Software Vendor for Branches & HO. It should not be reused or copied or used either partially or fully in any form.

1. Invitation for tender offers

The Akola Janata Commercial Co-operative Bank Limited, Akola invites sealed tender offers from eligible, reputed software vendors and/or their authorized dealers for supply, installation and implementation of Risk Based Internal Audit software for specified branches and head office.

A complete set of tender document may be downloaded from our website www.akolajanatabank.com.

The details are given below:

Tender Reference	AJCCB/IT/2022-23/RBIA
Date of commencement of availability of tender document	21.12.2022
Last Date and Time for receipts of tender offers	05.01.2023
Address of Communication	Chief Executive Officer The Akola Janata Commercial Co-operative Bank Limited, Akola. " Janvaibhav" Old Cotton Market, P. B. No. 90, Akola 444001
Email address	cbs.ajccb@gmail.com
Contact Telephone Numbers	0724-2430012, 2430639, 2430241
Bids to be given to	Chief Executive Officer, The Akola Janata Commercial Co-operative Bank Limited, Akola.

Technical Specifications, Terms and Conditions, the formats and pro-forma for submitting the tender offer are described in this tender document and its Annexure.

Chief Executive Officer
The Akola Janata Commercial Co-operative Bank Limited, Akola.

Instructions to Bidders

1. Bid Submission

Bid should be submitted to the following in single sealed envelope at the Bank's address given below on or before the schedule given above. The envelope should be securely sealed and stamped.

Chief Executive Officer
The Akola Janata Commercial Co-op. Bank Ltd.
"Janvaibhav",
Old Cotton Market, Akola.
Akola- 444001 (M.S.)
E-Mail: cbs.ajccb@gmail.com

The envelope must be super scribed with the following information –

- Tender Number
- Due Date
- Name of Bidder
- Name of the Authorized Person
- E-mail ID of the authorized person to contact.
- Mobile Number
- Correspondence Address

All schedules, Formats and Annexure should be stamped and signed by an authorized official of the bidder company.

2. Qualification Criteria

Reputed vendors , who have experience in executing RBIA software and who meet the following Eligibility criteria only need to apply:-

- a) The vendor submitting the offers should be a Registered Company or Firm having an Annual Turnover of Rs. 25 Lakh.
- b) The vendor should be an ongoing business concern.
- c) Bank will prefer OEM offers over authorized partner.
- d) The bidder should not have been blacklisted by any Statutory and Regulatory Authority.

3. Offer validity Period

The offer should hold good for a period of 6 months from the closing date of the tender. Bank may place number of orders during the minimum period of 6 months. The prices and items offered should be valid for the minimum period of 6 months.

4. Opening of Offers

Offers received within the prescribed closing date and time will be opened by the authorities of the Bank.

5. Preliminary Scrutiny

The Bank may, at its discretion, waive any minor non-conformity or any minor irregularity in the offer. This waiver shall be binding on all the vendors and the Bank reserves the right to exercise such waivers.

6. No Commitment to Accept Lowest

The Akola Janata Commercial Co-op. Bank Ltd., is under no obligation to accept the lowest Offer received in response to this tender and reserves the right to split the order or reject any or all the offers including incomplete offers without assigning any reason whatsoever.

7. Submission of Technical Details

It is mandatory to provide the technical details in the exact format (**Annexure C**) given in this tender. The relevant product information, printed product brochure, technical specification sheets etc. should be submitted along with the offer.

8. Format for Offer

The suggested format for submission of technical offer is as follows:

1. Index
2. Covering letter. This should be as per Annexure A.
3. Details of the vendor, as per Annexure B.
4. Schedule of Requirement with Technical Specifications as given in Annexure C, complete with all the columns filled in.
5. Commercial Offer as per Annexure D.
6. System Requirement as per Annexure E.
7. Scope of Work as per Annexure F.
8. List of Customers from BFS as per Annexure G.
9. Vendor's Financial Details and other supporting documents, as asked in the tender document.

9. Location of Implementation

At the addresses given below.

Sno.	BRANCH_NAME	ADDRESS	DISTRICT
1	MALEGAON	JANVAIBHAV, MAIN ROAD, MALEGAON, PIN 444503	WASHIM
2	RISOD	JANVAIBHAV MAIN ROAD CIVIL LINE RISOD PIN 444506	WASHIM
3	WASHIM	JANVAIBHAV RISOD NAKA WASHIM PIN 444505	WASHIM
4	MANGRULPIR	JANVAIBHAV MAIN ROAD MANGRULPIR PIN 444403	WASHIM
5	KARANJA	JANVAIBHAV SHASIKANT TALKIES ROAD KARANJA PIN 444105	WASHIM
6	TELHARA	MAIN ROAD TELHARA PIN 444108	AKOLA
7	TAJNAPETH	SUBHASH ROAD TAJNAPETH AKOLA PIN 444001	AKOLA
8	TAPADIA NAGAR	TATYASAHEB OKE MARG JATHARPETH CHOWK AKOLA PIN 444005	AKOLA
9	GORAKSHAN ROAD	PRABHU PLAZA NEAR POWER HOUSE GORAKSHAN ROAD AKOLA PIN 444004	AKOLA
10	MURTIZAPUR	HARIYA NAGAR MAIN ROAD MURTIZAPUR PIN 444107	AKOLA
11	AKOT	AKOLA ROAD SHIVAJI CHOWK AKOT PIN 444101	AKOLA
12	SHIRPUR	OMKAR NAGRI WARD NO 3 BEHIND BUS STAND SHIRPUR PIN 444504	WASHIM
13	MANORA	MAIN ROAD MANORA PIN 444404	WASHIM

14	AMRAVATI	DEVHARI COMPLEX NEAR VASANT TALKIES JAISTAMBH CHOWK AMARAVATI PIN 444601	AMRAVATI
15	KHAMGAON	JANVAIBHAV SHRIRAM CHOWK PHARSHI ROAD INFRONT OF SAHELE COMPLEX KHAMGAON PIN 444303	BULDHANA
16	OLD CITY	NEAR CHHAYA HOSPITAL DABKI ROAD OLD CITY AKOLA PIN 444001	AKOLA
17	JALGAON	91 NAVIPETH NEAR L I C OFFICE JALGAON PIN 425001	JALGAON
18	YAVATMAL	DATTA CHOWK YAVATMAL PIN 445001	YAVATMAL
19	NAGPUR	SERVODAYA CLOTH MARKET GANDHI BAUG NAGPUR PIN 440002	NAGPUR
20	DIGRAS	NETAJI CHOWK MAIN ROAD DIGRAS PIN 445203	YAVATMAL
21	MALKAPUR ROAD	MAYUR COLONY NEAR OCTRIO NAKA MALKAPUR ROAD AKOLA PIN 444004	AKOLA
22	AKOT ROAD	JANVAIBHAV NEAR HOMEOPATHIC COLLEGE AKOT ROAD AKOLA PIN 444003	AKOLA
23	MALKAPUR	JANVAIBHAV BHANSALI COMPLEX BULDHANA ROAD MALKAPUR PIN 443101	BULDHANA
24	PARBHANI	KACHHI BAZER PARBHANI PIN 431401	PARBHANI
25	NANDED	GURUKRUPA MARKET MAHAVIR CHOWK VAZIRABAD NANDED PIN 431601	NANDED
26	KALBADEVI	205 207 209 NARAYAN BANSILAL Bld KALBADEVI RD IN FRONT OF JAIN MANDIR KALBADEVI MUMBAI PIN 400002	Mumbai
27	PARATWADA	DURANI CHOWK PARATWADA PIN 444805	AMRAVATI
28	CHANDUR RLY	GANDHI CHOWK MAIN ROAD CHANDUR RAILWAY PIN 444904	AMRAVATI
29	AURANGABAD	AAKASHWANI CHOWK JALNA ROAD AURANGABAD PIN 431001	AURANGABAD
30	PUSAD	THAKUR MARKET MAIN ROAD PUSAD PIN 445204	YAVATMAL
31	BURHANPUR	PARINISHA SHANWARA GATE BURHANPUR (M P) PIN 450331	BURHANPUR
32	INDORE	CHETAK CENTRE R N T MARG INDORE (M P) PIN 452001	INDORE
33	NASIK	SURVEY NO 718 1A 2B 3 PLOT NO 469 CANADA CORNER NASIK PIN 422005	NASIK
34	SELU BAZAR	LAXMICHAND VIDYALAY SHELU BAZAR PIN 444402	WASHIM
35	SINDHI CAMP	GURUNANAK VIDYALAY SINDHI CAMP PIN 444004	AKOLA
36	LONAR	LONI ROAD LONAR PIN 443302	BULDHANA
37	MAIN BRANCH	“JANVAIBHAV”, OLD COTTON MARKET	AKOLA
38	HEAD OFFICE	“JANVAIBHAV”, OLD COTTON MARKET	AKOLA

10. Costs

The offer must be in fixed price basis in Indian Rupees only and shall be excluding GST and shall include the following:

1. Basic Cost of the Software and Services.
2. Comprehensive on-site warranty covering all updates, customizations. This period will start from the date of installation and acceptance by The Akola Janata Commercial Co-op. Bank Ltd.
3. All costs should be given in Figures and Words.

11. Fixed Price

The Commercial Offer shall be on a fixed price basis, exclusive of GST. No price increase due to any factor will be permitted.

12. Negotiation

It is absolutely essential for the vendors to quote the lowest price at the time of making the offer in their own interest. Bank, however, reserve the right to enter into any price

negotiations.

Terms and Conditions of the Tender

1. Technical Inspection and Performance Evaluation

The Akola Janata Commercial Co-operative Bank Limited, Akola reserves its right to carry out a technical inspection and performance evaluation (bench-marking) of the software delivered. Bank may ask for proof of concept (POC) as a part of evaluation process during bid processing.

2. Payment Terms

The Akola Janata Commercial Co-op. Bank Ltd will make payment as follows:

- 50% payment for supplies executed will be made post installation of software
- Balance payment will be made after successful & complete implementation as per bank requirement for various branches and head office.

3. Order Cancellation

The Akola Janata Commercial Co-op. Bank Ltd reserves its right to cancel the order in the event of one or more of the following situations:

Delay in implementation beyond 60 days from the date of issuance of respective purchase order.

Bank reserves the right to take appropriate action and make good any or all losses incurred during the process from the vendor.

4. Software Warranty

The offer must include one year on-site warranty from the date of installation and acceptance of the software by The Akola Janata Commercial Co-op. Bank Ltd. The warranty will start only after acceptance of software.

5. Location

This tender is being floated by the Head Office of The Akola Janata Commercial Co-op. Bank Ltd. The software being procured through this tender shall be delivered by the vendor after getting the order, at respective branches and head office of The Akola Janata Commercial Co-op. Bank Ltd. Bank reserves right to make changes in the locations, if necessary.

6. Billing

The billing should be done locally for respective locations inclusive of all taxes giving break up thereof. GST as applicable, will be paid extra as per the existing rates.

7. Right to Alter Quantities

The Akola Janata Commercial Co-op. Bank Ltd reserves the right to alter the quantities specified in the tenders. The Akola Janata Commercial Co-op. Bank Ltd also reserves the right to delete one or more items from the list of items specified in tender. Bidder will have to accept repeat orders for next six months from the date of submission of bids.

8. Force Majeure Clause:

The vendor shall not be liable for liquidated damages or termination for default, if and to the extent that its delay in performance or other failure to perform its obligations under the contract is the result of an event of force Majeure. For purposes of this Clause, "Force Majeure" means an event beyond the control of the Vendor and not involving the vendor's fault or negligence and not foreseeable. Such events may include, but are not limited to, Acts of God or of public enemy, acts of Government of India in their sovereign capacity, acts of war, acts of The Akola Janata Commercial Co-operative Bank Limited, Akola in fires, floods and freight embargoes. If a Force Majeure situation arises, the Vendor shall promptly notify The Akola Janata Commercial Co-operative Bank Limited, Akola in writing of such conditions and the cause thereof within twenty calendar days. Unless otherwise directed by The Akola Janata Commercial Co-operative Bank Limited, Akola in writing, the Vendor shall continue to perform its obligations under the Contract as far as it is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. In such a case, the time for performance shall be extended by a period(s) not less than the duration of such delay. If the duration of delay continues beyond a period of three months, The Akola Janata Commercial Co-operative Bank Limited, Akola and the vendor shall hold consultations with each other in an endeavor to find a solution to the problem.

9.Governing Law & Jurisdiction

All disputes under the Jurisdiction will be of the Courts in **AKOLA, Maharashtra only.**

ANNEXURE A - Tender Offer Cover Letter

Date:
Tender Reference No.:

To:
Chief Executive Officer,
The Akola Janata Commercial Co-op. Bank Ltd,
"Janvaibhav", Old Cotton Market,
Akola - 444001

Dear Sir,

Having examined the tender documents including all annexure the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and install RBIA Software in conformity with the said tender documents and RBI circular in accordance with the schedule of prices attached in the commercial offer and made part of this tender.

If our tender offer is accepted, we undertake to complete implementation within 60 days from the date of purchase order.

We agree to abide by this tender offer and all the terms & conditions till 6 months from the closing date of tender and our offer shall remain binding upon us and may be accepted by the Bank any time before the expiration of that period.

This tender offer, together with the Bank's written acceptance thereof and the Bank's notification of award, shall constitute a binding contract between us.

We hereby, once again, confirm our acceptance to all the terms and conditions of your tender.

We understand that the Bank is not bound to accept the lowest or any offer the Bank may receive.

Dated :

Signature: _____

Designation : _____

Authorized to sign the tender

ANNEXURE B – Vendor’s Details

Sr. No	Item	Details
1	Name of Company	
2	Mailing Address	
3	Telephone and Fax numbers	
4	Constitution of the Company	
5	Name and designation of the person authorized to make commitments to the “The Akola Janata Commercial Co-operative Bank Ltd.”	
6	Email Address	
7	Year of commencement of Business	
8	Turn over of the company (not of group) for the year 2019-2020 2020-2021 2021-2022 2022-2023 (till date)	
9	Profit of the company (not of group) for the year 2019-2020 2020-2021 2021-2022 2022-2023 (till date)	
10	GSTIN	
11	PAN	

ANNEXURE C : Schedule of Requirement with Technical Specifications

S.No.	Required For	Qty	Short Specifications
1	Branches	37	As per RBI Circular DoS.CO.PPG./SEC.05/11.01.005/2020-21 dated 03.02.2021. Any subsequent mandatory updates as released by RBI or any other statutory body from time to time.
2	Head Office	01	As per RBI Circular DoS.CO.PPG./SEC.05/11.01.005/2020-21 dated 03.02.2021. Any subsequent mandatory updates as released by RBI or any other statutory body from time to time.

ANNEXURE D – Commercial Offer
(To be submitted as per this format only)

Sr. No.	Item Name (a)	Total Cost in INR (b)	GST Extra in % (c)
1	RBIA software for 37 Branches & Head Office meant for Internal Audit Specify OEM :		
2	RBIA software for 37 Branches & Head Office meant for Concurrent Audit Specify OEM :		
3	Per Branch Incremental Cost (if any) for Internal Audit		
4	Per Branch Incremental Cost (if any) for Concurrent Audit		
5	AMC of RBIA Software (in %) after warranty support of one year from the date of Go Live		

Signature of Bidder: _____

Place:

Name:

Date:

Business Address:

Annexure E : System Requirements

SNo	System	Specifications & Purpose
1.	Data Center on premise server specification with operating system along with purpose of server (to be provided by bank)	
2.	Any other server required with purpose (to be provided by bank)	
3.	Database license required or open source to be provided & installed by you	

Annexure F : Scope of Work

Sno.	Work	Compliance (Yes/No)
1.	Delivery and installation of product being supplied on our DC setup	
2.	Delivery and installation of open source database if required	
3.	End to end implementation of RBIA software	
4.	A utility to be provided for fetching data from our CBS and uploading to your RBIA software	
5.	Training to staff on operations and handling of various features	
6.	Support during warranty and AMC period	
7.	Re-installation of product if bank upgrades hardware	
8.	All customization as per bank requirement	
9.	All updates based on RBI or any statutory body	
10.	Minimum support period required is three years	
11.	SLA/Agreement to be signed	

Annexure G – List of Customers from BFSI

Name of the Client	Details of Product	Contact person • Name • Tel. No.

- Bidder is supposed to give entire list of customers but with at least two references with contact details, preferably from UCB segment.

Note: Bidders should strictly quote in the format and for periods as mentioned above. No counter condition/assumption in response to commercial bid will be accepted. Bank has a right to reject such bid.

*****End of RFP*****